



Office of the Principal Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana  
10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,  
Tel. No. 040 – 23425474, Fax : 040 – 23241427, 23240403

F.No. CCAP/2(12)/AO/Estt/2021

Date: 11/06/2021

**MEMORANDUM**

Sub. : **Establishment - I.T. Department, Hyderabad -Promotion to the cadre of Administrative Officer (Grade-III) (Group 'B' Gazetted) - Allotment - Regarding.**

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The following Office Superintendent, whose names have been approved by the Departmental Promotion Committee for promotion to the cadre of Administrative Officer (Grade-III) (Group 'B'- Gazetted) on **regular basis** for the vacancy year 2021, in the Level 7 of 7<sup>th</sup> CPC Pay Matrix [Pre-Revised pay band of Rs. 9,300-34800 [PB-2] with corresponding grade pay of Rs. 4600/-] and such allowances as may be sanctioned by the Government of India from time to time, are allotted to the appointing authorities mentioned in Col.No.3 for being posted in the office mentioned against their name at Col.No.4 of the table below:

S. No.	Name of the officer, Designation and office in which working S/Sri/Smt.	To whom allotted	Posted as
1	2	3	4
1	DEEPAKLAL J. Office Superintendent O/o. PR.AP&TS, HYDERABAD	Pr. CCIT, AP&TS, Hyderabad	Administrative Officer, Grade-III (in-situ) O/o. Pr.CCIT, AP &TS, Hyderabad

2. The following conditions should be mentioned in the promotion order to be issued by the appointing authority:
  - a) His / her promotions are purely provisional.
  - b) He /she will be liable for reversion.
    - i) If on a review of the vacancies, it is found that his / her promotion is in excess of the vacancies available.
    - ii) If found unfit for retention in the post of Administrative Officer, Grade-III (Group 'B' Gazetted).
  - c) His / her promotion/appointment as Administrative Officer (Grade-III) (Group 'B' Gazetted) is subject to the outcome of Hon'ble CAT / Hon'ble Court's Order, if any.
  - d) His / her attention is invited to MHA's O.M. in F.No.7/1/80-Estt.P.I dated 26.09.1981 read with CCS (Revised) Pay Rules, 2016 regarding exercising of option for fixation of pay on regular promotion.
  - e) His / her seniority in the cadre of Administrative Officer (Grade-III) (Group 'B' Gazetted) will be liable for revision at any point of time if any bonafide mistake is found with reference to any records.

f) The official will not be eligible for pay fixation consequent on this promotion, if his / her pay has already been upgraded in the scale of Administrative Officer (Grade-III) (Group 'B' Gazetted) under ACP/MACP Scheme.

g) His /her promotions will be subject to the directions / clarifications issued by the Board / DOPT in connection with the following OMs and any other OMs relating to the subject matter

(i) DOPT's OM No. 36012/2/96-Estt(Res.) dated 02/07/1997 (ii) DOPT's OM No. 360281/17/2001/Estt(Res) dated 11/07/2002 (iii) Clarification issued by the DOPT vide I.D.No.36028/11/2007-Ess(Res.) dated 24/07/2007, (iv) DOPT's OM No. 36012/11/2016-Estt(Res) dated 30/09/2016 (v) DOPT OM No A-130.13/22/2016-Ad.VII dated 18/08/2017 (vi) DOPT OM No F.No.36012/11/2016-Estt(Res-I){Pt-II} dated 15/06/2018 (vii) CBDT, New Delhi's letter in F.No.A-35015/26/2018-Ad.VI, dated 27.05.2019 & A-35015/26/2018-Ad.VI dated 20.02.2020 12/02/2021.

3. Promotions to the cadre of Administrative Officer in respect of official is on in-situ basis. This officer shall continue to discharge same functions as Office Superintendent in his office till further orders. The posting will be reviewed in the AGT-2021.

4. The promotion order should be issued in the prescribed proforma immediately.

5. This issues with the approval of the Principal Chief Commissioner of Income tax, Andhra Pradesh &Telangana, Hyderabad.

(MERIGA SATISH)

Addl. Commissioner of Incometax,  
(Hqrs.)(Admn. & Vig.), Hyderabad

To:

1. The Pr. Commissioner of Incometax / Pr.Director of Income Tax mentioned in Column 3 (by name) with a request to issue promotion order in respect of the officer concerned immediately endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITGOA, Hyderabad.

**Copy to:**

1. The Chief Commissioner of Incometax, Hyderabad / Vijayawada / Visakhapatnam, Director General of Incometax(Inv), Hyderabad.
2. The Confidential Section, O/o Pr.CCIT, Hyderabad /DPC file/ Database file.
3. The Hindi Section, for necessary action.